



## **Business Façade Improvement Grant Program**

### **Application Form**

- Before filling out this application form, **please read the attached Program Guide**. The Program Guide describes the purpose and basic terms and conditions of the Business Façade Improvement Grant Program.
- If a tenant/agent is acting as the applicant for the property owner, please ensure that the required authorization as provided, and the application form is completed and signed by the owner. The grant will be paid by the Town to the approved applicant with the acknowledgement of the property owner.
- Any costs incurred above and beyond the grant amount are the sole responsibility of the applicant.
- Please ensure you attach all required information to this form (current photos of existing building, plans, design drawings, contractor quotes, invoices, etc.)
- If you find insufficient space on this form to respond to questions, please provide additional information on a separate page and attach to your completed application form.
- Please ensure that the application form is complete and all required signatures and supporting documents have been supplied.
- There is no application fee.
- You may deliver your application in person or by mail to:  
**Economic Development Officer**  
**Attn: Lina Petkeviciene**  
**202 Wells Ave East**  
**Box 400**  
**Langenburg SK S0A 2A0**
- For further information on this program, please contact Lina Petkeviciene, Economic Development Officer at 306-743-5177 or [cdo@langenburg.ca](mailto:cdo@langenburg.ca).

## BUSINESS FAÇADE IMPROVEMENT GRANT PROGRAM APPLICATION FORM

Information for Applicant	
<ul style="list-style-type: none"> <li>The application will not be considered if there are tax arrears,</li> <li>Only owners can sign this application,</li> <li>This is a grant matching program funded by the Town of Langenburg,</li> <li>The approved grant will be issued after full completion of the project.</li> </ul>	
Registered Owner of the Property	
Name of Business	
Owner	
Contact Person (if different)	
Mailing Address	
Phone	
Email	
Property Information	
Physical Address	
Business Type	
Mailing Address	
Proposed Façade Work	
Requested Grant Amount (match up to <span style="color: red;">\$5,5000</span> )	
Describe the proposed work: (For example: exterior lighting, surfaces, and details: decorative details, moldings, trim, etc.; Windows; New siding; Facade painting; Entrances and doorways; Awnings; Signage: affixed to the building) *Attach additional sheets as required*	

Explain the proposed outcome

#### **Construction Cost Estimates**

Please attach one detailed cost estimate (including taxes) from contractors for work to be performed (in addition to information provided below).

Construction Estimate (\$): \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Approximate Start Date of Construction: \_\_\_\_\_

Approximate End Date of Construction: \_\_\_\_\_

#### **Other Source of Funds**

Does this property have enough financial resources to match or exceed this requested grant amount?      YES\_\_\_      NO\_\_\_

#### **Other Information**

Is there any other information that you think may be useful in the review of this application? If so, explain below or attach on a separate page.

#### **Required Supporting Documentation**

Please place a check in the box to ensure that you have included the required supporting documentation.

- ☐ Photographs of the existing building
- ☐ A site plan and/or design/study/architectural drawings
- ☐ Specifications of proposed works, including a work plan, drawings if available
- ☐ At least one detailed cost estimate for eligible work provided by a contractor

### Owner's Authorization

(to be completed if an Applicant is representing the property owner)

I, \_\_\_\_\_, being the registered owner of the subject lands hereby authorize \_\_\_\_\_ to prepare and submit this application for the Business Façade Improvement Grant Program.

Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_

### LEGAL

I/WE HEREBY APPLY for a grant under the Town of Langenburg Business Façade Improvement Program.

I/WE HEREBY AGREE to abide by the terms and conditions of the Grant Program.

I/WE HEREBY AGREE to enter into a grant agreement with the Town of Langenburg that specifies the terms of the grant.

I/WE HEREBY AGREE to abide by the terms and conditions of the grant agreement and understand that a grant agreement for the grant amount shall be registered against the title of the property prior to the Town releasing the funds.

I/WE HEREBY CERTIFY that the information contained in this application is true, correct, and complete in every respect and may be verified by the Town of Langenburg by such inquiry as it deems appropriate, including inspection of the property for which the application is being made.

I/WE HEREBY AGREE that if any statements or information in this application or submitted in support of this application are untrue, misleading or there is a material omission, the application may be rejected or not approved, or the grant may be delayed, reduced, or cancelled.

I/WE HEREBY GRANT permission to the Town, or its agents to inspect my/our property that is the subject of this application should the need arise.

I/WE HEREBY AGREE that the grant may be delayed, reduced, or cancelled if the work is not completed, not completed as approved or if the contractors are not paid.

I/WE HEREBY AGREE the program for which this application has been made herein is subject to cancellation and/or change at any time by the Town in its discretion, subject to the terms and conditions specified in the Program. Participants in the program whose application has been approved and who has entered into a grant agreement with the Town of Langenburg will continue to receive their grant, subject to their grant agreement.

I/WE HEREBY AGREE all grants will be calculated and awarded in the sole discretion of the Town of Langenburg. Notwithstanding any representation by or on behalf of the Town of Langenburg, or any statement contained in the program, no right to any grant arises until it has been duly authorized, subject to the applicant meeting the terms and conditions of the program and the grant agreement. The Town of Langenburg is not responsible for any costs incurred by the Owner/Applicant in any way relating to the program, including, without limitation, costs incurred in anticipation of a grant.

Owner/Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_